

Area/Activity Assessed	Access and Egress	Date Completed	23.01.24
		Review Date	23.01.25
Assessment Completed By	Keith Wilkinson (NEBOSH and NEBOSH Fire)	Person(s) Consulted	Rob Beard (Site Manager – Jayne Ecclestone (Finance Manager)

Persons Exposed	Employees	<input checked="" type="checkbox"/>	Contractors	<input type="checkbox"/>	Young Person	<input checked="" type="checkbox"/>	Expectant Mother	<input type="checkbox"/>	Visitors and/or Public	<input type="checkbox"/>	Trespassers	<input type="checkbox"/>
Frequency of Exposure	Continually	<input type="checkbox"/>	Hourly	<input type="checkbox"/>	Daily	<input checked="" type="checkbox"/>	Weekly	<input type="checkbox"/>	Monthly	<input type="checkbox"/>	Yearly	<input type="checkbox"/>
Duration of Exposure	Less than 1hr	<input type="checkbox"/>	1-2 hrs	<input type="checkbox"/>	3-4 hrs	<input type="checkbox"/>	5-6 hrs	<input type="checkbox"/>	7-8 hrs	<input type="checkbox"/>	More than 8 hrs	<input checked="" type="checkbox"/>

Probability	5= Very Likely, 4= Likely, 3= Quite Possible, 2= Possible, 1= Unlikely	Low	0-8	Low risk no action required
Severity	5= Catastrophic, 4= Major, 3= Moderate, 2= Minor, 1= Insignificant	Medium	9-15	Medium risk ensure adequate controls are in use
		High	16-25	High risk stop operation and implement adequate control measures

No	Hazard	Existing Control Measures	Residual Risk			Additional Control Measures
			Severity	Probability	Risk	
1.	Slips, trips and falls	<ul style="list-style-type: none"> • Grounds of the premise’s areas are subject to on-going visual inspections by all employees throughout the working day, any defects are to be immediately reported to site manager. • Walkways are established. • Adequate lighting is present at all times. • Ground in good condition, free from potholes and trip hazards. 	3	3	9	<ul style="list-style-type: none"> • Rear fire exit nursery in the main building has a hose pipe located across the fire route. Advise this is relocated as fire routes are required to be kept clear at all times.
2.	Fire	<ul style="list-style-type: none"> • Assembly points established. • Fire Risk Assessment completed in accordance with the Regulatory Reform (Fire Safety) Order 2005. • The assessment considers the provision of preventative measures, means of raising the alarm, staff training and provision of firefighting equipment. 	5	2	10	<ul style="list-style-type: none"> • Rear fire exit nursery in the main building has a hose pipe located across the fire route. Advise this is relocated as fire routes are required to be kept clear at all times.

No	Hazard	Existing Control Measures	Residual Risk			Additional Control Measures
			Severity	Probability	Risk	
		<ul style="list-style-type: none"> There is no carpark on site, parking is located on the public highway in from of the main building and on a nearby road. All fire routes are clear. 				
3.	Cuts, bumps and bruises	<ul style="list-style-type: none"> Equipment in good condition. First aid available on site. First aid box fully stocked up. Adequate lighting is present at all times. 	3	1	3	
4.	Housekeeping	<ul style="list-style-type: none"> Grounds are kept free from litter and monitored daily. Refuse bins (where applicable) are regularly emptied. 	3	2	6	
5.	Unauthorised access	<ul style="list-style-type: none"> Perimeter fences well maintained and fully enclosed during out of business hours. 	4	2	8	
6.	Adverse weather creating access/egress conditions.	<ul style="list-style-type: none"> Areas are gritted during icy conditions. Leaves and branches removed when required by site team. The school ensures all pedestrian access routes that are with their responsibility are cleared of snow/ice. A ready supply of salt/grit is readily available to ensure that slippery access routes to the garden are made safe as far as reasonably practicable. 	3	1	3	
7.	Movement of vehicles	<ul style="list-style-type: none"> No carpark located on site. 	5	1	5	

ACTIONS ARISING FROM THE RISK ASSESSMENT

Hazard number	Risk Rating	Who will be responsible for the additional control measures? Name(s)	When will the actions be complete?	Date complete and any comments or note
1.1&2.1	Med	Site Team	1 Week	

Acknowledgement

The following members of staff have read this risk assessment.
Their signatures are confirmation that they have read and understood all which is within its contents.

Name	Signature	Date	Name	Signature	Date